



**STATE OF CONNECTICUT  
DEPARTMENT OF CONSUMER PROTECTION**

**LIQUOR CONTROL DIVISION**  
165 CAPITOL AVENUE ♦ HARTFORD, CT 06106  
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**Instructions for completing the  
APPLICATION FOR TEMPORARY LIQUOR PERMIT**

**1. Categories of Temporary Liquor Permit:**

- (a) **Special Club:** Permit is referred to in CT General Statutes, Section 30-25.
- Must currently hold a "Club" or "Golf Country Club" liquor permit
  - This Temporary permit allows the sale of all types of alcoholic beverages
  - Only for use at an outdoor picnic
  - A maximum of four such permits may be issued in any calendar year
- (b) **Charitable Organization:** Permit is referred to in CT General Statutes, Section 30-37b.
- Must be classified as a "charitable organization" by the IRS in accordance with Section 501(c)(3) of Federal regulations
  - This Temporary permit allows the sale of all types of alcoholic beverages
  - Alcoholic beverages must be consumed on the premises that is owned or leased by the charitable organization
  - A maximum of four such permits may be issued in any calendar year
- (c) **Noncommercial Organizations:** Permit is referred to in CT General Statutes, Section 30-35.
- May apply for a Temporary permit for either the sale of all types of alcoholic beverages or for the sale of beer only
  - All profits from the sale of alcoholic beverages must be retained by the noncommercial organization
  - A maximum of four such permits may be issued in any calendar year

**2. Instructions for completing the application for Temporary Liquor Permit:**

- (a) Items #1 through #15 must be completed by the individual designated, by the backer organization, as the "Permittee" of the event
- (b) Item #15 must be signed by the designated permittee
- (c) Item #16 through #23 must be completed by the backer organization
- (d) Items #23 must be signed by an authorized representative or officer of the backer organization
- (e) Items #24 & #25 must be completed by the clerk of the city/town where the event will be held

- (f) Item #26 must be completed and signed by the local Fire Marshal if the event is being held indoors or in a tent
- (g) Item #27 must be completed by the principal police authority having jurisdiction over the area where the event will be held. In the case where there is no local police authority, this section should be completed by the State Police
- (h) Item #28 & #29 must be completed by the principal police authority in the city/town where the permittee applicant, identified in item #7 of the application, resides

### **3. Individuals prohibited from obtaining a Temporary Liquor Permit:**

(a) Item #13 on application asks if the applicant is a minor or holds a public office that would prohibit him/her from obtaining a Temporary Liquor Permit. Section 30-45 of the CT General Statutes prohibits the following individuals and officer holders from obtaining a Temporary Liquor Permit:

**CT General Statutes, Section 30-45: The Department of Consumer Protection shall refuse permits for the sale of alcoholic liquor to the following persons:**

(1) Any sheriff, deputy sheriff, judge of any court, prosecuting officer or member of any police force, (2) any first selectman holding office and acting as a chief of police in the town within which the permit premises are to be located, (3) a minor, and (4) any constable who performs criminal law enforcement duties and is considered a peace officer by town ordinance pursuant to the provisions of subsection (a) of section 54-1f, any constable who is certified under the provisions of sections 7-294a to 7-294e, inclusive, who performs criminal law enforcement duties pursuant to the provisions of subsection (c) of section 54-1f, or any special constable appointed pursuant to section 7-92. This section shall not apply to out-of-state shippers', boat and airline permits. As used in this section, "minor" means a minor as defined in section 1-1d or as defined in section 30-1, whichever age is older.